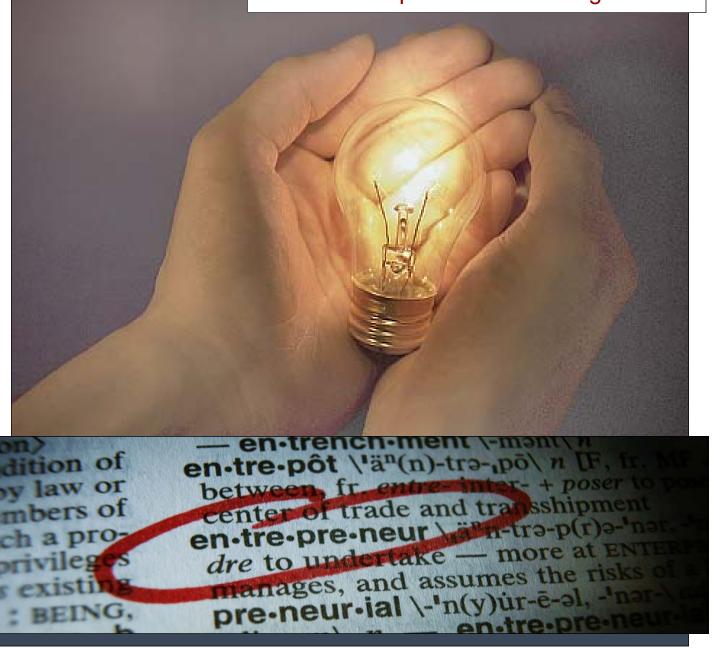
inspire ingenuity invent imagine

# innovate

the entrepreneur resource guide





# en•tre•pre•neur

An innovator of an export-oriented business who assumes the financial risk of beginning, growing and managing a new venture. Export-oriented businesses have the ability to expand sales of their product or service outside of the El Paso marketplace.

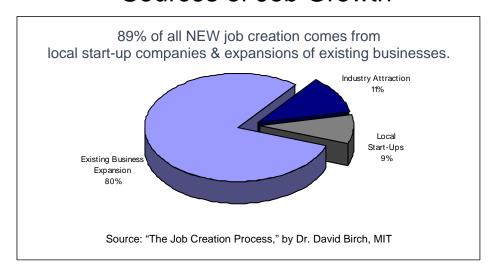
Many entrepreneurs have the vision, drive and passion to take their ideas from concept to reality. However, it may be difficult to know where to start and the next steps to take.

In El Paso, there is an abundance of resources to start and grow businesses. For this reason, the City of El Paso Economic Development Department has put together this Entrepreneur Resource Guide. It is designed to answer three basic questions:

- Where can I get help understanding the market and writing my business plan?
- Where do I get the money to start my business?
- Who will help me find the right people to hire?

This is merely guide to assist entrepreneurs as they begin the long road toward business success. We believe well-informed, connected entrepreneurs have a higher success rate by utilizing the resources available within our community. The City of El Paso has a vested interest in helping local companies grow, and is focused on promoting/assisting export-oriented entrepreneurs.

# Sources of Job Growth



# the entrepreneur resource guide

### I.

# opening a business/ entrepreneurial assistance & education

Bi-National Sustainability Laboratory (BNSL) Contract Opportunities Center El Paso Hispanic Chamber of Commerce Greater El Paso Chamber of Commerce Service Corps Of Retired Executives (SCORE) Small Business Administration (SBA)
State of Texas
TransPecos/El Paso Regional Center
for Innovation & Commercialization (RCIC)
University of Texas at El Paso

### II.

# access to capital

ACCION Texas
BNSL
Banks
Camino Real Angels
City of El Paso Economic Development

Economic Development Bank
El Paso County
Empowerment Zone
Small Business Administration (SBA)
TransPecos/El Paso Regional Center
for Innovation & Commercialization (RCIC)

# III.

# workforce

### employees & training

Advanced Technology Center (EPCC) El Paso Community College Career Center El Paso Job Register (GECC) Project ARRIBA

## funding

**Texas Workforce Commission** 

### Texas Manufacturing Assistance Center (TMAC) UTEP Career Center Western Technical College Workforce Solutions Upper Rio Grande

Workforce Solutions Upper Rio Grande

# IV. alpha resource guide

A-Z Listing of Entrepreneurial Resources

State of Texas	Guide To Starting A Business: <a href="http://www.governor.state.tx.us/divisions/ecodev/sba/guide">http://www.governor.state.tx.us/divisions/ecodev/sba/guide</a> <a href="http://www.gaebler.com/help-for-Texas-entrepreneurs.htm">http://www.gaebler.com/help-for-Texas-entrepreneurs.htm</a>	
Bi-National Sustainability Laboratory (BNSL)	BNSL's purpose is to create and enhance technology-based businesses by providing resources and services to individuals, start-ups and existing businesses. <a href="http://www.bnsl.org">http://www.bnsl.org</a> (575) 584-4989 or (915) 534-8122	
Contract Opportunities Center	A Procurement Technical Assistance Center that helps businesses in El Paso County interested in market expansion and job creation through contracting with federal, state, local governments and educational institutions. <a href="http://www.elpasococ.org">http://www.elpasococ.org</a> (915) 831-7748	
El Paso Hispanic Chamber of Commerce	Provides specialized, personal, bilingual small business development assistance, including assessment, business planning, financial packaging, certifications and bid matching with local, state, federal and corporate agencies through four unique Entrepreneurial Technical Assistance Centers. <a href="http://www.ephcc.org">http://www.ephcc.org</a> (915) 566-4066	
Greater El Paso Chamber of Commerce	Assists small business by optimizing access to capital, customer, and information; also home to the Business Resource Center. <a href="http://www.elpaso.org/epcoc-chamber/bussRes.asp">http://www.elpaso.org/epcoc-chamber/bussRes.asp</a> (915) 534-0500	
Service Corps Of Retired Executives (SCORE)	Provides free counseling, financial advice, business advice from both currently working and retired business executives. <a href="http://www.elpasoscore.org">http://www.elpasoscore.org</a> (915) 534-0585	
Small Business Administration (SBA)	Assists with information that identifies goals, and provides basic components for new and existing businesses. <a href="http://www.sba.gov/smallbusinessplanner/index.html">http://www.sba.gov/smallbusinessplanner/index.html</a> (915) 834-4600	
Small Business Development Center (SBDC)	Enhances development of small business enterprises through counseling, technical assistance, training services, planning and management seminars. <a href="http://www.elpasosbdc.biz/">http://www.elpasosbdc.biz/</a> (915) 831-7743	
TransPecos/ El Paso RCIC	Connects entrepreneurs with high-tech ideas to sources of capital. <a href="http://www.tpeprcic.org">http://www.tpeprcic.org</a> (915) 613-2478	



## University of Texas at El Paso

The **College of Business Administration** supports business development and advances our regional economy through various methods, including instructional and research programs in border commerce.

http://business.utep.edu/

(915) 747-5241

The **Kauffman Campus Initiative** stimulates creativity, innovation and entrepreneurship through education, research, administration and outreach. The **Center for Hispanic Entrepreneurship** develops and maintains a network for the interchange of resources, guidance, image, opportunities and information concerning Hispanic entrepreneurial activities.

http://www.utep.edu/utepkci/

(915) 747-7719

### access to capital (organizations)

ACCION Texas	Non-profit microlending organization which provides business loans to both start-up and existing businesses in throughout Texas. <a href="http://www.acciontexas.org">http://www.acciontexas.org</a> (866) 321-3775	
Camino Real Angels	Investing in early-stage companies located in the Paso del Norte Region. <a href="http://www.caminorealangels.com">http://www.caminorealangels.com</a> contactus@caminorealangels.com	
Bi-National Sustainability Laboratory (BNSL)	Provides seed funding for selected projects and assistance in accessing funding from government sources, angel investors and/or venture capitalists <a href="http://www.bsnl.org">http://www.bsnl.org</a> (915) 589-4989	
Empowerment Zone	Provides tax incentives, grants, loans, and technical assistance for businesses located within the zone. <a href="http://www.elpasotexas.gov/commdev/ez">http://www.elpasotexas.gov/commdev/ez</a> home.asp (915) 541-4629	
TransPecos/ El Paso RCIC	Assists with the Texas Emerging Technology funds and private capital for the commercialization of technology-based ideas. <a href="http://www.tpeprcic.org">http://www.tpeprcic.org</a> (915) 613-2478	
El Paso Hispanic Chamber of Commerce	Administers City and County Revolving Loan Funds for the purpose of creating new permanent jobs or permanently retaining existing jobs. <a href="http://www.epcounty.com/economicdevelopment/revolvingloanfund.htm">http://www.epcounty.com/economicdevelopment/revolvingloanfund.htm</a> (915) 834-8246	
Small Business Administration (SBA)	SBA provides a number of financial assistance programs for small businesses. They have been specifically designed to meet a business's key financing needs. SBA does not make direct loans – it works with thousands of lenders and other intermediaries, which generally make the loan with SBA guaranteeing the lender that the loan will be repaid. <a href="http://www.sba.gov">http://www.sba.gov</a> (915) 834-4600	

### **Economic Development Bank**

The bank, established by the State of Texas in 2003, provides incentives to businesses wishing to relocate or exapand in Texas, as well as assists local communities in accessing capital for economic development. Programs vary for early stage, growth and mature businesses.

http://www.governor.state.tx.us/divisions/ecodev/ed\_bank (512) 936-0100

### Early Stage (development)

Product Development & Small Business Incubator Funds

www.governor.state.tx.us/divisions/ecodev/ed\_bank/funds

### Growth Stage (finance)

Texas Leverage Fund

www.governor.state.tx.us/divisions/ecodev/ed\_bank/leverage\_fund/

Industrial Revenue Bond

www.governor.state.tx.us/divisions/ecodev/ed\_bank/irb\_program

Texas Industry Development Loan

www.governor.state.tx.us/divisions/ecodev/ed\_bank/
TID loan program

#### Capital Access

www.governor.state.tx.us/divisions/ecodev/ed\_bank/cap\_access

**Linked Deposit** 

www.governor.state.tx.us/divisions/ecodev/ed\_bank/linked deposit/

### Mature Stage (enterprise)

Texas Enterprise Zone

www.governor.state.tx.us/divisions/ecodev/ed\_bank/enterprise\_zone

Defense Economic Readjustment Zone

www.governor.state.tx.us/divisions/ecodev/ed\_bank/derz
Federal Enterprise Zone/Renewal Community
www.governor.state.tx.us/divisions/ecodev/ed\_bank/
Federal Programs

### **Bank of the West**

www.botw-ep.com (915) 532-1000

### **Bank of America**

www.bankofamerica.com (800) 678-2632/(915) 577-2415

### City Bank

www.citybankonline.com (915) 833-0267

#### **Chase Bank**

www.chase.com (915) 546-6639

### **Compass Bank**

www.compassbank.com/index.html (915) 485-9200

### First Convenience Bank

www.1stcb.com (915) 775-1476

### First Federal Bank

www.1stfedbank.com (915) 587-6599

#### First National Bank of El Paso

www.webfnb.com (915) 667-7502

### **Inter National Bank**

www.inbweb.com (915) 594-3400

### **National Bank of el Paso**

thenationalbankofelpaso.com (915) 521-4800

### **United Bank of El Paso Del Norte**

www.unitedelpaso.com (915) 231-2500

### **Wells Fargo**

www.wellsfargo.com (915) 546 4207



Advanced Technology Center (ATC)	Based out of El Paso Community College, the ATC is the primary service delivery provider for customized training programs. <a href="http://www.epcc.edu">http://www.epcc.edu</a> (915) 772-6045	
EPCC Career Services	El Paso Community College's Career Services Department assists local businesses in hiring El Paso Community College students. <a href="http://www.epcc.edu/careerservices">http://www.epcc.edu/careerservices</a> (915) 831-2636	
El Paso Job Register	A matching system between skilled military spouses and employers. <a href="http://www.elpasojobregister.com">http://www.elpasojobregister.com</a> (915) 534-0500	
Project ARRIBA	Project Advanced Retraining & Redevelopment Initiative in Border Areas (ARRIBA) provides long term high-skilled training, case management, and support services, primarily in healthcare, teaching and information technology. <a href="http://www.projectarriba.org/">http://www.projectarriba.org/</a> (915) 843-4055	
UTEP Career Center	The University of Texas at El Paso's Career Center is a centralized function responsible for recruitment activities for the university. They assist companies in employing UTEP graduates <a href="http://www.utep.edu/careers">http://www.utep.edu/careers</a> (915) 747-5730	
Texas Manufacturing Assistance Center (TMAC)	Based out of the University of Texas at El Paso, TMAC provides hands-on technical assistance to Texas manufacturers. TMAC Paso del Norte is hosted at the Research Institute for Manufacturing and Engineering Systems in alliance with the Industrial Engineering Department at UTEP. <a href="http://www.tmac.org/">http://www.tmac.org/</a> (800) 625-4876	
Western Technical College	Designed to train the inexperienced person for entry level employment and upgrade experienced people in their respective fields. <a href="http://www.wtc-ep.edu/">http://www.wtc-ep.edu/</a> (915) 566-9621 (Northeast campus)	
Workforce Solutions Upper Rio Grande	The Business Services Unit is designed to assist employers in developing, attracting, hiring and retaining a quality workforce.  http://www.urgjobs.org (915) 887-2600/(915) 843-WORK (9675)  Economic Development Specialists are also available for employers. They can assist through higher tier services like human resource consulting, business planning and job description development. (915) 313-3000	

# **Texas Workforce Commission**

Administers two programs, which provide state funds to directly respond to the workforce needs of Texas employers.

http://www.twc.state.tx.us/

(512) 463-8844

### **Skills Development Fund**

Assists businesses by designing, financing and implementing customized job training programs in partnership with public community colleges, a high education extension service and community-based organizations for the creation of new jobs and/or the retraining of existing workforce. http://www.twc.state.tx.us/sycs/funds/sdfintro.html

### **Self-Sufficiency Fund Program**

Similar to Skills Development Fund however, the goal of the Self-Sufficiency Fund is to assist recipients of Temporary Assistance for Needy Families (TANF), Food Stamps, and Needy Parents to obtain training, get jobs, and become independent of government financial assistance.

http://www.twc.state.tx.us/svcs/funds/ssfintro.html

# Workforce Solutions Upper Rio Grande

Provides skilled workers for employers and job opportunities for job seekers. Based on the employment needs identified by employers, we can assist in various ways to get you the labor force.

http://www.urgjobs.org (915) 313-3004/313-3005

- Customized training
- On-the-job training
- Subsidized employment
- Incumbent worker training

### workforce & wages Median household income: \$35.646 Civilian labor force: 298,300 Employment: 279.107 Unemployment: 6.9% (Nov. 2008) Texas is a right-to-work state labor force by age 16 to 19 yrs. 20 and 24 yrs. 25 to 34 yrs. 35 to 44 vrs. 45 to 54 yrs. 55 to 64 yrs. 65+ yrs. 10.000 20.000 30.000 40.000 50.000 60.000 70.000

(2007 american community survey, u.s. census bureau)

Administrative Assistant	\$40,460	
General/Operations Manager	\$81,100	
Accountant/Auditor	\$50,790	
Computer Programmer	\$44,260	
Architect	\$67,420	
Social Worker	\$53,330	
Lawyer	\$110,110	
Librarian	\$49,220	
Graphic Designer	\$33,330	
Registered Nurse	\$53,310	
Massage Therapist	\$27,920	
Carpenter	\$25,800	
Electrician	\$33,650	
Machinist	\$30,160	
(el paso msa — bureau of labor statistics, 2007)		

# imagine

### **ACCION Texas**

One Stop Business Resource Center 1359 Lomaland Dr. El Paso, Texas 79925



ACCION Texas provides business loans to small businesses that do not have access to loans from traditional commercial sources/banks. Small business owners with access to these loans are able to strengthen their businesses, stabilize and increase their incomes, create additional employment and contribute to the economic revitalization of their communities. Even if you have less than perfect credit, ACCION Texas may be able to assist you in building your business through working capital and business training.

- Fixed Rate Loans from \$500 \$50,000
- · Assist in building or re-establishing credit
- Networking and Service Referral
- Business Plan Assistance
- Bookkeeping Tools

http://www.acciontexas.org

(915) 629-6729

# Advanced Technology Center (ATC)

Valle Verde Campus 919 Hunter Dr. El Paso, Texas 79915



The Center focuses on state-of-the-art mechanical skills development through industry-specific training. The curriculum meets today's industrial needs and flexible class scheduling provides opportunities for students' day, afternoon, evening and weekend attendance.

- Training
- Flexible class scheduling
- · State of the art mechanical skills development

http://www.epcc.edu/workforce

(915) 831-2353

## Bi-National Sustainability Laboratory

2660 Airport Road Suite 1100 Santa Teresa, NM 88008



A bi-national nonprofit with a core mission to foster long-term, technology-based, sustainable economic development in the U.S.-Mexico border region. Our vision is to make the Border Region a model for prosperity by creating and promoting technology-based businesses on the U.S.-Mexico border be they start-ups, small and medium sized businesses, or large well-established firms. BNSL offers a wide variety of business development services aimed at establishing and growing successful technology-based enterprises. Services include:

- Incubation/acceleration with specialized facilities & flex space
- Business plan review & market analysis
- Product/technology development, maturation & commercialization
- Access to strategic partners & financing vehicles

http://www.bnsl.org

(575) 589-4989 or (915) 534-8122

## business rankings

3rd fastest-growing real estate market in the U.S.

CNNMoney.com, May 2008

3rd best city for job growth in the U.S.

Forbes.com, Jan. 2008

7th fastest-growing city

Money Magazine, June 2007

#4 Hot Cities for Entrepreneurs

Entrepreneur Magazine, 2006



## Camino Real Angels



The group collaborates on due diligence, but also makes individual investment decisions and understands that investments in early-stage, privately-held ventures are risky and can be highly illiquid. Funding and assistance allow a startup to launch and accomplish critical milestones that will make it attractive for a larger venture capital financing. The angels work closely with the new entrepreneur to refine his or her strategy and positioning, help clarify their business plan, prepare a presentation and resolve issues related to financing.

- Funding and assistance
- Mentoring and assistance to clarify business plans
- Access to talent, technology and other resources

http://www.caminorealangels.com

## City of El Paso Economic Development

2 Civic Center Plaza El Paso, Texas 79901



The City of El Paso's Business Retention & Expansion program is designed to grow local business by learning more about the products or services offered by El Paso businesses, address barriers to expansion, and facilitate issues that create constraints for employers as they do business with City Hall. The resources of the almost 30 partners are key to the success of the program. The program prioritizes its activities on the target growth industries of defense, biomed, auto, advanced manufacturing, and creative class (advertising, engineering, film, software, web design) sectors of the local economy.

- Business retention and expansion
- Partnership facilitation
- Ombudsman for permitting process
- Revolving Loan Fund (City/County)

http://www.elpasotexas.gov/econdev

(915) 541-4670

# Contract Opportunities Center (COC)

El Paso Community College 1359 Lomaland Dr. El Paso, Texas 79915



Established in 1986, the Contract Opportunities Center is a PTAC (Procurement Technical Assistance Center) that delivers technical assistance to individuals and businesses (small, minority, women-owned, small disadvantaged and HUBZone certified) located in El Paso County interested in learning about government contracting and subcontracting opportunities.

- Technical assistance
- Contracting (local/state/federal)

http://www.elpasococ.org

(915) 831-7748

# EPCC Career Services

Mission del Paso campus Northwest campus Rio Grande campus Transmountain campus Valle Verde campus



Assists students and alumni in exploring and choosing career-related experiences, developing job search skills, and achieving employment or transfer services into graduate or professional schools. Provides services to educate, assist and involve students in career decision-making and development.

- Career assessment, exploration and planning
- Cover letter and resume preparation
- Internship information

http://www.epcc.edu/careerservices

(915) 831-3223

# inspire

### **El Paso County**

500 E. San Antonio Ave. El Paso, Texas 79901



The El Paso County is a partner with the City of El Paso in delivering economic development program services to new and local expanding business. An example of this partnership is the El Paso City/County Revolving Loan Fund program created to stimulate economic expansion by providing working capital and equipment loan gap financing to small businesses in El Paso County.

http://www.epcounty.com

(915) 546-2000

### El Paso Empowerment Zone

2 Civic Center Plaza El Paso, Texas 79901 The El Paso Empowerment Zone (EPEZ) Program is an economic development initiative designed to revitalize distressed communities. Businesses located in the hiring employees who reside in the Empowerment Zone are eligible for Tax Incentives through the Internal Revenue Service.

- Revitalizes distressed areas
- Uses public funds and tax incentives
- 10.8-mile total square miles in scope

http://www.elpasotexas.gov/commdev/ez home.asp

(915) 541-4629

### El Paso Hispanic Chamber of Commerce

2401 E. Missouri Ave. El Paso, Texas 79901



The El Paso Hispanic Chamber of Commerce provides personal, hands-on, bilingual technical assistance to small, minority, and women-owned businesses. Direct, personal assistance includes business planning, market research, access to financial alternatives through our innovative intermediary lending program and procurement opportunities. These services are available to you through four unique, Entrepreneurial Technical Assistance Centers:

**Contract Opportunities Center:** A cooperative agreement and partnership that provides direct bid matching services.

**Hub Development Center of Excellence:** Providing valuable small business certification support at the state, federal and corporate level, to allow businesses access to new markets.

**Minority Business Enterprise Center:** The newest tool for business development, funded through the Minority Business Development Agency of the U.S. Department of Commerce), focusing on providing growing businesses with access to financing and bid packaging opportunities.

**Women's Business Border Center:** This SBA funded Center specializes in start up business assessment and development.

http://www.ephcc.org

(915) 566-4066

# cost of living & commute

According to the American Chamber of Commerce Research Association (ACCRA), the Cost of Living Index for El Paso is **92.8**. The average cost of living in the United States is 100.

Despite being the 21st-largest city in the country, commute time in El Paso is extremely low. The U.S. Census estimates El Pasoans have an average commute of 22 minutes. Overall, 65% have an average commute of less than 25 minutes.



# ingenuity

### Greater El Paso Chamber of Commerce

10 Civic Center Plaza El Paso, Texas 79901



The Greater El Paso Chamber of Commerce has five operating divisions: Government Relations, Education and Workforce Development, Armed Forces, Leadership Development and Business Development. The Business Development Division has two centers, one in the Chamber offices at 10 Civic Center Plaza and another at 1359 Lomaland, the Center for Workforce Preparedness. This division is responsible for business services for start up business, micro enterprise, minority and women owned business all the way to established businesses that are growing and expanding.

- Start and expand businesses
- One-Stop Resource Center
- · Minority and woman-owned assistance

http://www.elpaso.org

(915) 534-0500

# Governor's Office of Economic Development & Tourism

300 E. Main St. El Paso, Texas 79901



The Governor's Office of Economic Development offers services to existing businesses in Texas and those wishing to establish new operations. Services include the provision of economic and demographic data for evaluation, facilitation of state incentive programs, coordination of site visits by acting as liaison between the business and Texas communities.

- Incentives
- Liaison between Texas cities

http://www.governor.state.tx.us/divisions/ecodev/sba/guide http://www.gaebler.com/help-for-Texas-entrepreneurs.htm (915) 313-3024

## EPCC Office of Customized Training

9050 Viscount Blvd. El Paso, Texas 79925



Assistance to help improve a company's and its employees' performance through a customized training program. Services offered include:

- Program development
- Business and industry training programs
- On or off-site training
- Skills upgrade training

http://www.epcc.edu/workforce

(915) 534-0500

### **Project ARRIBA**

1155 Westmoreland, Suite 235 El Paso, Texas 79901



Project ARRIBA, Advanced Retraining and Redevelopment Initiative in Border Areas, is a workforce and economic development initiative. Their mission is to support long-term high-skilled training and case management services to eligible EI Paso County residents who require occupational skills necessary to access jobs in demand occupations paying a living wage (\$11/hr) with benefits and a career path.

- Long-term, highly-skilled training
- Occupational skills training
- Case management

http://www.projectarriba.org

(915) 843-4055



# Service Corps Of Retired Executives (SCORE)

10 Civic Center Plaza El Paso. Texas 79901



The El Paso SCORE Chapter provides free counseling, financial advice, business advice, various conferences and low or no-cost workshops in English and Spanish. Chapter membership includes both working and retired executives and business owners on both sides of the border.

- · Face-to-face counseling and online mentoring
- Low/No-cost workshops

http://www.elpasoscore.org

(915) 843-4055

## Small Business Administration (SBA)

211 N. Florence, Suite 201 El Paso, Texas 79901



Delivers a variety of programs and services, including startup and operational assistance through small business training and counseling, financial assistance, business opportunities, such as government contracting, subcontracting, procurement, and much more.

Loan range: \$5,000-\$2 millionTerm range: One to 25 years

http://www.sba.gov

(915) 834-4600

## Small Business Development Center (SBDC)

El Paso Community College 1359 Lomaland Dr. El Paso, Texas 79935



Promotes growth, expansion, innovation, increased productivity, and improved management for small businesses. The mission is accomplished through activities of business counseling, technical assistance, training seminars and research services.

- Counseling
- Technical assistance
- Training seminars
- Research services

http://www.elpasosbdc.biz

(915) 831-7742

## Texas Manufacturing Assistance Center (TMAC)

500 University Ave. Eng. 201 El Paso, Texas 79968



A "one-stop shop" for manufacturers seeking to become more productive and competitive. The center aggressively expands its manufacturing service capabilities by creating partnerships in areas such as training, financing, international trade and environmental and information systems to complement TMAC's core technical support service.

- Technical support to small and midsize manufacturers
- One-stop shop for manufacturers
- Training, financing and international trade

http://www.tmac.org

(915) 747-TMAC (8622)



# Texas Workforce Commission



The state government agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. The TWC is part of a local/state network dedicated to developing the workforce of Texas.

- Employers: Recruiting, retention, training and retraining, outplacement services and information on labor law and labor market statistics.
- Job seekers: Career development information, job search resources, training programs and unemployment benefits.

http://www.twc.state.tx.us

(915) 887-2400

### TransPecos/ El Paso RCIC

201 E. Main St. Suite 1514 El Paso, Texas 79901



The RCIC assists technology-based companies access sources of capital, such as angel investors, venture capitalists, and the State of Texas' Emerging Technology Fund, among others. The RCIC provides strategic services to entrepreneurs, innovators, and investors to enable the free flow of investment."

- Texas Emerging Technology Fund applications
- Due diligence for high-tech companies seeking capital

http://www.tpeprcic.org

(915) 613-2478

### University of Texas at El Paso

500 University Ave. El Paso, Texas 79968



### College of Business Administration (CoBA)

The College of Business Administration's core mission is to serve Southwest Texas, Northern Mexico, and Southern New Mexico with nationally-competitive academic PhD, MBA, and BBA degree programs. In addition, the CoBA supports business development and advances our regional economy through various methods, including instructional and research programs in border commerce, entrepreneurship and marketing research.

http://business.utep.edu/

(915) 747-5241

### **Kauffman Campus Initiative (KCI)**

Infuses entrepreneurship into the university via education, research, administration and outreach. These four components work with and complement each other to bring entrepreneurship into UTEP's teaching, study and practice.

### **Center for Hispanic Entrepreneurship (CfHE)**

Sponsored by the KCI, the center is a research and business support unit of UTEP's College .of Business Administration. The CfHE develops and maintains a network for the interchange of resources, guidance, image, opportunities and information concerning Hispanic entrepreneurial activities.

http://www.utep.edu/utepkci/

(915) 747-7719

### **University Career Center**

Focused on the career development of UTEP students by assisting in relating their capabilities, interests, and skills to meaningful career options.

- Part-time and full-time job listings, internship and co-op opportunities.
- Career and job fairs, career development workshops and presentations.

# innovate

# Western Technical College

9624 Plaza Circle El Paso, Texas 79927

9451 Diana Dr. El Paso, Texas 79924



Trains people who will be capable of successfully pursuing a career in their chosen field. The programs are designed to train the inexperienced person for entry level employment and upgrade experienced people in their respective fields. All programs are designed so that the students spend a good portion of their time working on actual equipment in lab areas.

- Customized training
- Educational programs
- Externships
- Job placement

http://www.wtc-ep.edu

(915) 532-3737

## Workforce Solutions Upper Rio Grande

221 N. Kansas St. Suite 1000 El Paso, Texas 79901



The Upper Rio Grande Workforce Development Board, known as Workforce Solutions Upper Rio Grande, is one 28 workforce boards in the state of Texas. Region includes six counties: Brewster, Culberson, El Paso, Hudspeth, Jeff Davis and Presidio. The Workforce Solutions Upper Rio Grande System provides skilled workers for employers and job opportunities for job seekers.

- Employers: recruiting employees through the use of Work-In-Texas, tax credit and labor market information, Rapid Response services, applicant screening and assessment, job fairs
- Job seekers: resume assistance, workshops, career development information, vocational training, GED and ESL assistance, career development information, job search resources.

<b>East</b>	<b>West</b>	<b>Northeast</b>
1359 Lomaland	5070 Doniphan	9470 Dyer
(915) 887-2000	(915) 887-2730	(915) 227-2820
Fort Bliss	<b>Downtown</b>	Ysleta del Sur Pueblo
2494 Ricker Road	300 East Main	11100 Santos Sanchez
(915) 566-8649	(915) 313-3000	(915) 872-8648
	Fabens	

206 S.E. 8<sup>th</sup> Street (915) 764-4285

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